



**FEES:**

**Sanctuary:** There is no fee for the use of these rooms when the wedding involves one or more church members. For non-church members, the fee is \$600.

**Asbury Room:** There is no fee for the use of these rooms when the wedding involves one or more church members.

**Clergy:** The officiating pastor does not charge a fee for church members. Non-members can pay on a sliding scale which can range from \$200 to \$600 for pre-marital sessions, rehearsal and wedding.

**Organist:** \$200. Includes wedding rehearsal and rehearsal with soloists if applicable.

**Custodian:** \$100. With rehearsal, payable to custodian, Donald Underhill.

**Soloist:** If obtained through the organist, organist will advise you of the fee.

<b>Candles:</b>	Two (2) 7-branch candelabra	\$20
	One (1) 7-branch candelabra	\$10
	12 Aisle candles	\$50
	Single candles	No Charge
	Unity Candle	Purchased by the couple if desired

**Rodda Hall (for Reception):** A building use form must be completed for approval by the Trustees. Up to 2 hours \$150  
Each additional hour or part there of is \$50.

**Kitchen:** Up to 2 hours \$100

<b><u>Our Team in Ministry:</u></b> Ministers: All Members of the Church Senior Pastor: Rev. Jeff Markay Associate Pastor: Rev. Sharon Yarger Music Director: Peter Hill Organist: Mike Maguire	Simpson Seminarian: David Gaitan Finance Manager: Zrinka Cvetkovic Communications: Renae James Church Secretary: Meghan Muccilli Sexton: Donald Underhill
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# WEDDING GUIDE



Jesus said, “and the two shall become one”

**Chatham United Methodist Church**  
460 Main Street  
Chatham, NJ 07928  
www.ChathamUMC.com  
973-635-7740

~ OUR PRAYER STATEMENT~  
Pour out your Holy Spirit on us gathered here.  
By your Spirit make us one with Christ,  
one with each other,  
And one in ministry to all the world.

*A Stephen  
Ministry  
Congregation*





## CHATHAM UNITED METHODIST CHURCH

460 Main Street  
Chatham, NJ 07928  
www.ChathamUMC.com  
973-635-7740



1. A wedding is a religious service. The church encourages the use of the sanctuary for this purpose. The following suggestions and guidelines will be helpful.
  2. It is important that the bride and groom meet with the officiating pastor at least six (6) months prior to the wedding to discuss the meaning of Christian marriage and make plans for the service. The pastor will provide helpful materials for the guidance of the couple.
  3. Ordinarily, a pastor of the church will officiate. Where it is desired that another pastor or priest assist in the service, it is proper that the officiating clergy person extend the invitation to that visiting pastor or priest.
  4. The church organist is expected to play at all weddings in the sanctuary when music is desired. A soloist or instrumentalist may be secured, if desired, in consultation with the organist. Bride and/or groom should contact the organist approximately four (4) weeks prior to the wedding to arrange specific details of the music at the service. There is a wealth of joyful music for the church service. We ask that the music selected is of a sacred nature, appropriate for the church setting.
  5. The officiating pastor shall conduct the rehearsal which generally is 1 hour in length. Everyone in the wedding party, including the bride and groom, should participate in the rehearsal in order that they may be at ease during the ceremony. The bride and groom will notify the bridal party of the rehearsal time so that we can start promptly.
  6. In view of the solemnity of the occasion, the use of alcoholic beverages prior to both rehearsal and ceremony should be avoided.
  7. The marriage license should be given to the officiating pastor at the rehearsal or earlier.
  8. Photographers come at the invitation of the bridal couple. Flash pictures are not permitted in the sanctuary during the ceremony. Still pictures may be taken during the ceremony from the rear of the church. The photographer can come down the aisle to take pictures only during the procession and recession. The clergy will be available after the ceremony should "posed" pictures be desired.
  9. The custodian will be at the church 1 hour before the wedding. The couple should notify the florist that deliveries should be made during that time.
  10. A runner and bows (if desired) must be supplied by the florist or family. The aisle runner should be approximately 3 x 70 feet. A runner is discouraged as it usually bunches, folds and causes tripping; thus defeating its purpose and not enhancing the appearance of the wedding.
  11. Rice or confetti may not be thrown. While pictures are being taken inside the church, bubbles or birdseed may be distributed outside the church.
  12. When the services of the traffic police officer are desired, the bride and groom should make the arrangement directly with the Chatham Borough Police Department at 973-635-8000.
  13. In ordering invitations, the church address should appear as Chatham United Methodist Church, 460 Main Street, Chatham, New Jersey 07928.  
www.chathamumc.com
  14. It is expected that, on the day of the wedding, ushers should arrive 45 minutes before the ceremony time. The groom should be no later than 1/2 hour before, and the bride should arrive no later than 5 minutes before the ceremony time.
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